



United Nations  
Educational, Scientific and  
Cultural Organization



UNESCO - Hamdan Prize  
for the effectiveness  
of teachers

**UNESCO - Hamdan bin Rashid Al-Maktoum Prize  
for Outstanding Practice and Performance in  
Enhancing the Effectiveness of Teachers  
2017 - 2018**

**Application form**

To be completed by the focal point of the institution applying for the Prize.  
The complete letter of application shall contain no less than 1000 words and no more than 2000 words. It can be established either by filling in this form or by following its template.

<b>1. Introduction</b>	
<b>Name of the programme/project</b>	
<b>Name of the institution</b>	
<b>Type of organization</b>	
<input type="checkbox"/> NGO <input type="checkbox"/> Education institution <input type="checkbox"/> Government entity <input type="checkbox"/> Private sector <input type="checkbox"/> Other (specify)	
<b>Name of the focal point</b>	Mr <input type="checkbox"/> Ms <input type="checkbox"/>
<b>Full address</b>	
<b>P.O. Box</b>	
<b>Email contact</b>	
<b>Telephone</b>	
<b>Fax</b>	
<b>Starting year of the programme/project:</b>	<b>Planned ending year:</b>
<b>Have you ever applied to a UNESCO-Hamdan Prize?</b>	
<input type="checkbox"/> No <input type="checkbox"/> Yes - When?	
<b>Have you ever won a UNESCO Prize before?</b>	
<input type="checkbox"/> No <input type="checkbox"/> Yes - Which one?      When?	
<b>Reminder of conditions/qualifications of candidates (see Statutes)</b>	
<p>The program/project submitted by candidates shall have made a significant contribution to enhancing teaching and learning, in line with UNESCO's principles and objectives in this field:</p> <ul style="list-style-type: none"> <li>• by demonstrating innovation aimed at promoting effectiveness of teachers;</li> <li>• by producing teaching materials or other special aids designed for the development of innovative teaching and learning;</li> <li>• by mobilizing initiatives and/or means likely to contribute to enhancing teacher effectiveness;</li> <li>• by strengthening coordination and research that inform and enhance teacher effectiveness;</li> </ul> <p>In addition, the following criteria will be taken into consideration:</p> <ul style="list-style-type: none"> <li>• the program/project must be on-going for at least three years for its results to be evaluated and its effectiveness verified;</li> <li>• it must represent an outstanding contribution to the fundamental objectives of UNESCO and the United Nations in the fields of quality education for sustainable development;</li> <li>• the work accomplished must be exemplary and likely to stimulate similar initiatives;</li> <li>• it must have shown itself to be effective in mobilizing new intellectual and material resources.</li> </ul>	

**2. Background (15 points)** - This part should include a description of the target group of the programme/project, an explanation as to the needs which motivated its establishment, and supporting evidence. If there is a need to include additional complementary documents, they can be attached to this form and sent. Equity concerns will be taken into account in the grading of the application throughout.

**3. Conceptualization and design (30 points)** - This section should explain the conceptualization and design of the programme, and in particular the programme approach/methodology (including structures and mechanisms), financing and human resource capacity, stakeholder involvement (who are the stakeholders involved, why and how are they involved?). It is essential to have a clear rationale as to how this programme responds to the needs and context explained in the first part of the letter. This section should also explain monitoring and evaluation mechanisms, performance indicators (e.g. number of people participating in the training programme, learning outcomes) and targets. The appropriateness of the monitoring and evaluation, given the context and the candidate's possibilities, will be taken into account. Furthermore, equity considerations will be factored into the grading.

**4. Impact and achievement (40 points)** - This section shall describe the impact and achievements of the programme. These should be explained in relation to the previously identified need and context, as well as with regard to performance indicators and targets. Quantitative and qualitative aspects will be taken into account. The grading will consider efficiency and effectiveness of the programme, and will integrate equity considerations.

**5. Sustainability, problems, lessons learned, potential for replicability & future plans (15 points)** - Prize winners will be supported to further improve/extend their programme, as appropriate, and will be asked to share their experience with a view to helping other programmes improve their practice. In line with this purpose, this part should explain problems encountered, lessons learnt, programme sustainability, its potential for replicability, and plans for the future. While a successful programme may no longer be needed where it was launched, the Prize is concerned with ensuring its success can however help other teacher-related activities, in one way or another. To this end, **candidates are required to attach three proposals of ways of using the reward**, which shall build upon the mentioned outstanding practice: providing an overview of the activities and sub-activities that would be undertaken.

I certify that the information provided on both the project description and the way of using the money of the Prize is accurate.

I am committed to providing the UNESCO-Hamdan Prize Secretariat with documentation proving the proper use of the money of the Prize.

Date:

Signature (please, check the box to sign):